



## Confirming Your Student Placement as CURRENT after the Student's Arrival

- Once you receive our email requesting you to "CONFIRM ARRIVAL DETAILS" *please log on to your SRSC Dashboard* at <https://srcs.studentroomstay.com/login?from=>
- You will be directed to your SRSC Dashboard, where you will see the below:

✓ **Email verification**  
Your email address has been verified.

✓ **Profile & preferences**  
You have completed your profile and preferences

✓ **Photos**  
Your photos have been submitted

✓ **Home interview**  
Your home interview is complete

✓ **Host agreement**  
You have read and accepted the Host Agreement

✓ **Residents**  
Your resident information has been submitted

✓ **Finance**  
Your secure payment information has been submitted

✓ **Host training**  
You have completed the Homestay training package

✓ **Rooms**  
Your room information has been submitted

⚠ **Confirmed placement**  
When your guest has arrived, please click here to start the placement

- Select **Confirmed Placement**
- You will be directed to the below screen (with the Student name in red listed above). Ensure the Student name in red is correct, then **select the date** the Student arrived in your home.

Please enter the date your guest arrived in your home:

**Arrival**

2016-01-02

Save

- Click **Save**.
- The below screen will show that the placement is now current.

Placement marked as current

**[Redacted Name]** - Aug 10 - Oct 05, 2020

**Age:** 18  
**Gender:** Female  
**Country of nationality:** Indonesia  
**Place:** [Redacted]  
**Course:**  
**Course dates:** 2018-12-27 - 2020-12-27  
**First language:** Indonesian  
**Level of English:** Advanced  
**Smoker:** No  
**Dietary Requirements:**  
**Foods not eaten:** No  
**Medical conditions:**  
**Other Requirements:**  
**Hobbies:** watching movies and doing art.  
**Biography:** My name is [Redacted] and I'm 16 years old. I'm excited to travel abroad and live with you and your family.

Email Darlene

**Reports**

- Detailed Placement Report
- Arrival Confirmation Report

Estimated Arrival at Homestay

Date: **Mon, Aug 10, 2020**  
Time: ?

✓ You have confirmed this arrival